



# OUR LADY OF FATIMA UNIVERSITY

Antipolo • Laguna • Pampanga • Quezon City • Valenzuela

## COLLEGE OF COMPUTER STUDIES

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**Dear**

As part of the requirements for graduation in B.S. Information Technology/B.S. Computer Science/B.S. Entertainment and Multimedia Computing, we are requiring our student(s) to undergo ON-THE-JOB TRAINING, a 500-hour training for the purpose of exposing them in their line of specialization and observe the manner in which related problems can be solved. We incorporated the said program in our course because we believe that this would make our graduates responsive to the needs of industry.

Consequently, we are requesting your support and cooperation by accommodating him/her in your company.

We believe that your company can very well provide the most relevant exposure to our future computing professional thus ensuring the continuity of supply of highly qualified Information Technology Education personnel.

In this regard, we would like to recommend the below student namely:

S/He is a 4<sup>th</sup> year B.S. Information Technology/B.S. Computer Science/B.S. Entertainment and Multimedia Computing student who will undergo the ON-THE-JOB TRAINING in your establishment.

We trust that this letter will merit your kind consideration and your wholehearted support.

**Respectfully yours,**

**ABEGAIL S. COMANDAO, MIT**  
Practicum Coordinator

**RAYMOND S. MACATANGGA, DIT**  
Dean, College of Computer Studies